

Town of Greater Napanee Council Highlights

Regular Meeting of Council for October 12, 2021

Update regarding the Code of Conduct Resolution passed on September 28, 2021

An update was provided on the outcomes of the formal denunciation of Mayor Isbester's actions and reprimand by Council that occurred at the Regular Meeting of Council on September 28, 2021. The Integrity Commissioner's report is [available on our website](#) and the resolution by Council is [available on the agenda](#) for the October 12 Regular Meeting of Council.

All items have been addressed to date, except for the Code of Conduct coaching for Mayor Isbester, which Council provided direction to staff on. A final report back will be made at the next meeting on October 26.

An overview of the [Code of Conduct](#) and the [Municipal Conflict of Interest Act](#) were also presented in a report to Council on October 12, 2021.

[Take a Look at the Agenda and Minutes from the October 12, 2021 Regular Session of Council](#)

What's Happening in Our Municipal Departments:

Town to Host Public Information Session regarding the Tomlinson Quarry Site:

Staff will be requesting an educational presentation to Council by the Ministry of Natural Resources and Forestry & the Ministry of the Environment, Conservation and Parks to discuss the licensing process and regulatory requirements for site operations. This presentation to Council will be held as a deputation at a future Council meeting. More information will be provided once details have been confirmed.

Council respectfully declined the invitation from R.W. Tomlinson Ltd. to appoint members to the Public Liaison Committee but supports the initiative as an avenue of communication between residents and the quarry site operator.

Once the Ministries have presented to Council, Town staff will schedule a public information session for residents before the end of the year. Details on this public information session will be provided once they are confirmed.

For more information, please see the [Quarry Site Updates report](#) and the [Public Liaison Committee Proposal](#) available online.

CAO Update:

CAO, John Pinsent, brought forward an Initial Observations and Actions report to Council. The highlights from this report are as follows:

Organizational Realignment:

- A Human Resources Manager position is currently open and available on the [Town's website](#).
- A new Executive Support position will be created to support the Executive Office. This position will be more than administrative support, and duties will lean heavily on supporting corporate level priorities of the CAO.
- Planning has begun to reorganize the Facilities department. The Facilities department will move from Infrastructure Services to report under Community and Corporate Services.

New Work Based on Previous Consultations:

- A Recreation Master Plan will be initiated (based on available funds) to highlight where staff need to support a growing community regarding recreation services.
- Funds have been set aside for an RFP for the initiation of a Strategic Plan.
- Work will begin on establishing viable options for a swimming pool for the Greater Napanee community.
- Options will be presented in the future to Council regarding all Town staff working out of one Administration building.

The work described in this report will affect the budgetary process and will come back to Council in short, medium and long-term budget options. The complete Initial Observations and Actions report is available online.

Council Authorizes Municipal Staff COVID-19 Vaccination Protocol:

Council authorized the implementation of the Municipal Staff COVID-19 Vaccination Protocol, effective immediately. This protocol is intended to safeguard the health of Town staff, their families, contractors, vendors, residents and any other stakeholder, and the community at large from illness caused by COVID-19, which can be debilitating or life-ending. This protocol is based on guidance from the World Health Organization, Public Health Services of Canada and KFL&A Public Health.



Opportunity for an Affordable Housing Partnership with Lennox & Addington County:

Council supported the transfer ownership of two-acres within the bounds of the East Ward Park Lots to the County of Lennox & Addington of the parcel to the County for \$1.00 for the purposes of affordable housing.

As stated in the Staff report, the East Ward Park Lot (former Suddard subdivision) is currently available for mixed-used residential housing that may include home-ownership programs, affordable housing builds and public-private partnerships.

Town Council has committed the municipality to meet zoning requirements for two four-unit complexes within the bounds of the East Ward Park Lots prior to December 31, 2021 (with the possibility for extension for this requirement).

A final decision from the County on which community this development will be located in is still pending.

Upcoming Projects:

Council received an update on the status of the closed Herrington Lane Road and bridge, and directed staff to begin the process under the Sale of Land Bylaw and Public Notice Bylaw for officially closing and selling the portion of Herrington Lane from the south limit of Gerow Road right-of-way to the northern limit of the property known as 120 Herrington Lane – including the existing bridge. Once a formal agreement has been reached for the transfer of the land, Council approved the Town to invest approximately \$25,000 in bridge stabilization work. This work will ensure the bridge is safe for private traffic but will not be up to the standard to allow public traffic, which, as reported in June 2021, would require an investment of at least \$650,000 to bring up to municipal standards.

Due to unforeseen circumstances, the initial L & A library chimney repair and restoration work has increased by removing the chimney from the Town owned facility. Any cost overage can be funded from the Facility Reserve and will be reported to Council.

A report regarding the location of in-town multi-sports play courts was presented to Council. Staff requested the location of the multi-sports play courts to be changed from Kinsman Park to King Street Park. The full report is available on the October 12, 2021 Council agenda.

What's to Come - New Business:

Staff will be bringing forward a report to Council regarding traffic control options for Richmond Park Drive.



Staff will be giving Council an update on the short-term rental by-law.

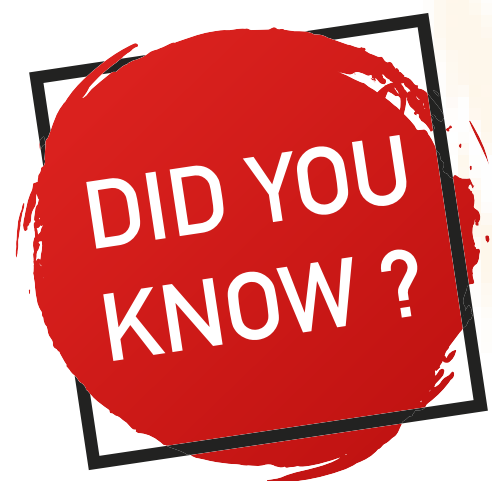
Next Regular Session of Council: Tuesday October 26, 2021

This meeting will be live streamed via our YouTube Channel

Council proclaims November 16, 2021 as Louis Riel Day in Greater Napanee. If you wish to make a proclamation or flag raising request to Council, please see our Request a Proclamation and/or Flag Raising page.

The first 2022 Budget Meeting is scheduled for **Wednesday, October 20, 2021 from 10 am - 4 pm**. This meeting will be discussing the Town's Operating Budget. Tune in via our YouTube channel for the live streamed meeting.

We offer online payment services through our website. Online payment options are available for property taxes, water bills, paying a parking ticket or purchasing a dog licence within the Town of Greater Napanee.



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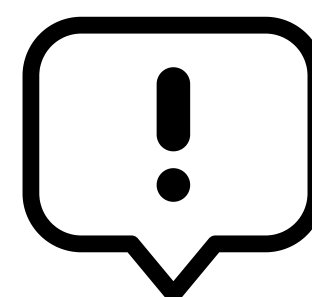
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Visit our website at www.greaternapanee.com for up-to-date municipal information.



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